

**TIMBERSCOMBE PARISH COUNCIL MINUTES**  
**Monday 1<sup>st</sup> June 2020 Via Zoom Remote at 7.36pm**

**Present:** TPC Cllrs: P. Pilkington (PP), J. Stitt (JS), S. Takle (ST), S. Campbell (SC), C. Collins (CC), District Cllr: S. Pugsley (SP), Clerk: C Hornsby,  
**Members of the Public:** 2

**20/69**            **Questions from the public.** See point 20/81

**20/70**            **Apologies of Absence:** None

**20/71**            **Declarations of notifiable interests** None

**20/72**            **Approval of the Minutes of the last meeting held on 24/02/2020** The minutes were Proposed by ST and 2<sup>nd</sup> by CC and all agreed they were a true and correct record. The Chair signed the minutes which will then be returned to the clerk to put in the minute book.

**20/73**            **Matters arising from the minutes of 24/02/2020** 20.31 – delayed due to COVID 19 restrictions. 20.29 – Delayed due to COVID 19 restrictions. 20.38 – Delayed due to COVID 19 but will be back on the Agenda once normal service resumes. 20.39 – Delayed during COVID 19 however a Village Survey Working Group will be set up by CC and JS and will include other Cllrs and members of the public. This can start now via Zoom meetings. CC and JS will then report any details back to the full council.

**Chair brought the following point forward for the District Cllr in case their internet failed.**

**20/80**            **District and County council reports.** (i) SP- Park Member and District Cllr spoke about the Park and how it is continuing to meet via the internet to conduct its business. (ii) SP reported from the SW&T DC that there were two distinct sets of grants in light of the COVID 19 situation. The first is for businesses, paying business rates with a rateable value of less than £51k in the retail, leisure or hospitality sector, including self-catering holiday letting businesses, camp sites, pubs and village halls (as long as the village hall is not owned by a PC as they cannot apply as they receive a precept from the DC). These grants are allocated to the DC to administer and is a considerable sum of money. The second of the grants has been added as of 1<sup>st</sup> June and is a Discretionary Grant system, aimed at businesses that don't pay Business Rates. This has much less money (2 million pounds covering all of SW&T DC) and the government are quite prescriptive about what types of businesses are eligible in the first instance (including Bed and Breakfast establishments and businesses in shared premises). If the take up for these grants is slow then the Councils can broaden the eligibility criteria. As the amount per grant can be up to £10,000 this will not go far.

**20/74**            **Planning** None    6/34/20/102    Combe House, Jubilee Terrace, Proposed replacement of windows and doors with double glazed units. SC declared an interest. SP stated that the Park Planning Committee had met via an online meeting and that the vote against the planning was 8:4 it will now go to an appeal and Cllrs asked if they were able to make a comment during the appeal process. SP will check with the planning officer and inform the clerk. (NB: further information received from SP after the meeting - Parish Councils and individuals will have the opportunity to make comments direct to the Planning Inspectorate. Once the appeal is lodged ENPA will send letters out to all those who commented on the original application with details of how this can be done.)

**20/75**            **Highways** – CC raised the issue of implementing a one-way system in the village – CC to email full details to clerk who will forward to County Cllr as it will be a

Highways Issue.

**20/76 Finance** Clerk presented the following to the council (i) Report from Internal Auditor (ii) Approval of gift vouchers for the Internal Auditor. £30 was propped by ST and 2<sup>nd</sup> by JS and all agreed, Clerk to organise (iii) Presentation of 2019/2020 accounts (previously circulated) (iv) Adoption of Accounts this was approved and AGREED by all cllrs and the Bank Reconciliation was signed by Chair (RFO will sign once she has received them).

**20/77 Section 1 of Audit:** Annual governance statement 2019/20 was AGREED by all Cllrs and signed by Chair (RFO to sign once she has received them)

**20/78 Section 2 of Audit:** Accounting statements 2019/20 – AGREED by all Cllrs and signed by Chair (previously signed by RFO).

**20/79 Audit Certificate of Exemption** AGREED by all Cllrs and signed by Chair (previously signed by RFO). RFO informed the Council that the Exercise for public rights will be implemented as soon as the audit paperwork is on the website. (NB: Since the meeting the Clerk has set the date for 22nd June – 31st July for the public to view the full accounting records and all accounts are now on the website for public viewing)

**20/81 Lengthsman** – Dates for 2020-21 (4.5 days) 7<sup>th</sup> May, 9<sup>th</sup> July, 10<sup>th</sup> Sept, 10<sup>th</sup> Dec, 4<sup>th</sup> Jan. Jobs to do includes Church noticeboard, pegging of playground, strimming orchard way. A member of the Public asked if the Parish Lengthsman could also look at overgrown grass on paths and strimming of weeds on the roads. Chair asked LW to email details to the Clerk.

**20/82 Village Maintenance** – Cllrs to report on any work required within the village. (i) Update on the water trough damage – Sullys have not started yet due to COVID19 restrictions, clerk will email them to make sure they are still ok to carry out the job. (NB: Clerk did not contact Sullys as the work had been done prior to the meeting)

**20/83 Poor Land's Trust (PLT) Update** – The following TPC Cllrs have agreed to be Trustees: PP, SS, ST, SC, JS. They have all been notified by the outgoing Chair and the clerk is now awaiting all the relevant paperwork. The meetings for the PLT will now be an add on meeting, twice a year, after a full PC meeting. It will no longer have a spot on the main PC agenda.

**20/84 Date and time of next meeting:** TBC for July 2020 Whilst the Government's restriction on meetings continue, any future meetings will be created as and when a meeting is required.

There being no further business the Chair closed the meeting at 8.38pm

Signed

Chair.....Date.....