

TIMBERSCOMBE PARISH COUNCIL

Minutes of the Annual Parish Meeting held on 23rd May 2022

at Timberscombe Village Hall following the Annual Meeting of the Parish at 7.30pm

Present: Councillors: P. Pilkington (PP) – Chairman, C. Collins (CC), S. Campbell (SC), A. Sutton (AS), K.Walker (KW), K.Attwater (KA)

L. Webb (LW)- Clerk, County Councillors F. Nicholson (FN) and S. Pugsley (SP).

Prior to the meeting all councillors signed their Declaration of Acceptance of Office and Declaration of Notifiable Interest forms.

Item	Minutes	Action
22/80	Election of Chairperson Peter Pilkington was duly elected Chairman for forthcoming the year and signed the Declaration of Acceptance of Office as Chairman.	
22/81	Co-option of new member. Scott Walker was unanimously elected to the Parish Council. He signed his Declaration of Acceptance of Office form.	
22/82	Election of Vice Chairperson and appointment of representatives to sit on other bodies. AS was elected as Vice Chairman of the Council. The following portfolios were agreed. CC- Eco Rep, Exmoor Panel AS – Footpaths KW – JAPF, Bus Forum SW- JAPF PP- Parish Maintenance, Exmoor Panel, Highways Co-ordinator KA- Liaison with outside agencies SC- Community Liaison, Defibrillator (temp)	
22/83	Apologies for Absence. None. FN arrived.	
22/84	Declarations of Notifiable Interests. None	
22/85	Approval of the Minutes of the last meeting held on 24 th May 2021. Proposed by SC and seconded by PP. Accepted as a true record and signed by PP.	
22/86	Matters Arising. None	
22/87	Finance Report (i) Report from Internal Auditor. Adopted and signed by the Chairman. (ii) Presentation of 2020/21 accounts (previously circulated). Adopted and signed by PP and Accounts and Bank Reconciliation agreed and signed by CC and PP. Reserve Account £7992.58, Current Account £4483.84. Total funds £12,476.42 of which £2,820 is reserved funding for the Eco Survey. (iii) Invoices - (a) Plastic Handle £1.49 (b) Approval of donation of £30 to the Internal Auditor to be paid to clerk to donate to the Red Cross. (c) Hire fees for the Village Hall £28.50 (d) Additional payment to GB Ecology of £200 for the second meeting. It was resolved to pay all invoices. Proposed AS, seconded KW.	

22/88	Audit - Certificate of Exemption 2021-22 : - Total annual gross income for the authority 2020/21 £13,744.30 - Total annual gross expenditure for the authority 2020/21 £11,622.83 - (£2121.47 Positive). Approved and signed by PP and LW.	
22/89	Audit - Section 1: Annual governance statement 2021/22. Approved and signed by PP and LW	
22/90	Audit - Section 2: Accounting statements 2021/22 Signed by LW. Approved by the Council and signed by PP.	
22/91	Review of Key Policies Code of Conduct, Standing Orders, GDPR & Aims, Objectives & Business Continuity: (Previously circulated) All policies were reviewed and adopted. All proposed SC, seconded CC. Signed by PP.	
22/92	<p>Report by Somerset County Councillors.</p> <p>FN reported:</p> <ul style="list-style-type: none"> a) Somerset Council now has a LibDem majority. FN is no longer in her Child Services role b) The Highways Steward is close to being appointed and is progressing well. Parishes should report all outstanding items to the Steward. Any jobs that are too big for him/her would be referred to a broker for Somerset Council who would organise the work. The Council had already reported the trough, the footpath to Ford Cottages and the fence near Brewers Green. c) A39 work has been delayed due to organisational problems.SP arrived 8.45pm. d) SP reported that the distribution of funds for the £150 rebate through the Council Tax had begun, although some councillors reported that they had not yet received the funds. He agreed to investigate and find out what could be done for people on pension credit, who did not pay Council Tax. Letters would be sent to all cash payers. e) Councillors once again reported problems with road works and diversions. It was particularly concerning that the school bus had recently been unable to get through leaving GCSE students unable to reach their exams. 	SP
22/93	Highways and Bridleways No problems to report.	
22/94	<p>Correspondence</p> <ul style="list-style-type: none"> (a) Letter received from Mr Hill re. use of the field near Wanneroo Farm. Parishioners are asked to keep their dogs on a lead when sheep are present. (b) 20 is plenty signs will be arriving shortly. Signs to be placed next to Timberscombe signs, near the chapel in Church Street, by the play area and on the Bickham bend. (c) Following a complaint from a Magna resident the signage has been removed from near Orchard Way. 	
22/95	Planning Applications and Decision. The Old Dairy has been approved with conditions and the owner has indicated that the work will commence immediately.	
22/96	<p>Eco Update.</p> <ul style="list-style-type: none"> (a) No Mow May continues (b) More wildflowers have been planted. 	

	(c) CC has written an update for the website and Post Office.	
22/97	Parish Maintenance. (a) Bank Card not yet received to purchase wood treatment. (b) Land Registry records for the Green appear to be outdated and the Green does not appear to be registered. LW to look into doing this.	LW
22/98	Report from representatives of other groups Jubilee organisation is going well. PP to present mugs to school children this week and surplus to be held for collection at the Post Office. LW to write note to parents for the website and as letters. It was resolved to cover any outstanding costs for the Jubilee celebrations. Proposed PP seconded SC. Thanks to everybody involved.	PP LW
22/99	Chairman's and Councillors' Notices. None	
22/100	Items for next agenda. Budget, future plans for the parish, village resilience plans.	
22/101	Date of the next meeting 27 th June	
22/102	Future Dates All Mondays – 2022: July 25th, Sept 26th, Oct 31th , Nov 28 th 2023: Jan 30st, Feb 27th, Mar 27th, Apr 24th, May 22nd	

Meeting finished at 9.30pm

Date of next meeting Monday 27th June 2022.