

## **Website Privacy Policy**

Our website does not collect personal data unless you sign up for email updates.

If you do want email updates you will be asked to supply a first name, last name and email address.

The website uses cookies to collect data whilst you use the site purely for the correct functioning of the website, none of which is personal information.

### **What we use personal data for:**

We use your data to send email updates for news items on the site.

### **The basis on which we process your data:**

By signing up for email updates we acknowledge that it is in your legitimate interest to receive those emails.

### **When we share your data with others**

We will not share your personal data. How we keep your personal data safe Access to your personal data held by the website is protected by passwords which are enforced to be strong, both for your own access and for administrators. Data held outside the website is also password protected and encrypted.

### **When your data is stored outside the EU**

We hold and process your personal data within the Mailerite service which automates outgoing emails. Mailerite is registered with the EU – UE Privacy Shield agreement.

### **How long we keep your data for**

Your details remain within the Mailerite list until you ask for them to be deleted. You can do this at any time by simply clicking on "unsubscribe" on any email, this instantly stops us sending you future emails.

### **Exercising your rights**

You have the following rights:

To provide a copy of the personal data we hold on you

To correct your personal data

Delete your data

Restrict our use of your data

To object to us using your data

To view or update your personal data held in Mailerite look for the "update your preferences" link at the bottom of all emails we send.

We do not perform automated profiling or decision making using your data.